



Marketplace Information Package

July 27, 28, 29, 2018

Terms and Conditions: please read thoroughly

Note There have been changes to the application and an increase in fees as of 2016.

Festival Facilities The festival is located at the Kispiox Valley Community Grounds, 25 KM north of Hazelton. The latter portion of the road is not paved. The nearest store is a small gas bar in Kispiox, about 10 KM south. A variety of food vendors will be on-site for the weekend. There is one tap with running water, but you may wish to bring your own drinking water. Pack as if you are going camping. Bring everything you may need in the way of all-weather clothing, supplies and camping gear. Ice is NOT sold at the festival. There are portable washrooms only and no showers. The river can run high and can be very dangerous if you plan to go swimming, it is at your own risk. No children can be left unattended by the river at any time.

We do not provide booths, tables, or chairs. Power is not available and generators (this includes running your vehicle for power) are not permitted in the Marketplace. Recycling and compost are available, and we encourage you to use them. There are no ATM machines on site: you must arrive with a proper float. Wifi might be available but can be troublesome. Alcohol is not sold on-site and is to be concealed and consumed in moderation in campsites only. No glass is permitted on the festival grounds. Underage drinking is prohibited, as are illegal drugs. Smoking is not permitted in the marketplace or behind your booth: we ask that you smoke in designated areas only. No animals are allowed on festival grounds before, during or after the festival.

Vendor Site Vendors are not permitted on the grounds until Friday at 9 AM of festival weekend. There are numerous campsites and B&Bs nearby if you are coming from a distance and need a place to stay the night before. The Marketplace is located to the left of the main stage. The entire area is grassy and the ground can be uneven, so we encourage you to secure your booth to the ground with pegs, as it can get quite windy. If your booth is located in the rectangle zone, be advised that the middle area is a shared space for vendor camping: if you arrive late, your camp spot may not be directly behind your booth, especially if you are assigned a corner spot. All sites are clearly numbered and you will receive a map at the gate with your assigned spot. We ask that you not set up your booth outside your designated spot. The Marketplace Coordinator will be available to assist you.

Set Up and Tear Down We kindly ask that our vendors respect the following etiquette to ensure everyone has a great festival experience:

- Vendors are asked to arrive on Friday morning, anytime after 9 AM. This allows enough time and avoids vehicle line-ups at the gate.
- We ask that all vendors be set up by Friday at 5 PM latest.
- Your name and the name of one assistant will be on the pre-registration list at the gate. You will receive a map with your space number, which will be clearly marked on the grass.
- We ask that you not tear down during Marketplace hours.
- Leave your site as you found it, free of garbage.

Marketplace Hours of Operation

- Friday 5 PM-9 PM
- Saturday 10 AM-9 PM
- Sunday 10 AM-5 PM

Note We reserve the right to prohibit goods and assume no responsibility for costs, lost sales, or stolen goods

Security We have a general security system but each vendor is responsible for the security of their own goods. Most people pack up at the end of the day or have walls for their booths. Security is on-site from Friday at 9 AM through to Sunday at 4 PM.

Marketplace Site Sizes and Prices

Small 1- 12' booth with one average size vehicle or tent behind it	Resale Vendor \$120.00
	Artisan* \$100.00
Large 2- 12' booths with one larger vehicle or tent behind it	Resale Vendor \$180.00
	Artisan* \$140.00

Notes To be considered an Artisan, articles must be handmade, and the artisan (that is, the person who creates at least 90% these items) must be in the booth. If you want more than two booths, an extra fee of \$120 per 12-foot booth applies (or, \$10 for each additional foot over 24 feet). All sites are one booth deep.

Vendor Screening Applications are screened for originality, suitability, and duplication for local hand-made goods. No externally-purchased paraphernalia (for instance, pipes) are permitted in displays or for sale. Food sales are restricted to the Concession area only: if you want to sell food you must apply as a food vendor.

Vendor Perks Two adult weekend passes including festival camping **for two adults** and parking **for one vehicle only**. Food is not included. Additional vehicles must pay the fee at the gate. Any other people in your group—including children 13 and older—must purchase a festival pass and camping at the gate.

For more information on additional passes and fees, visit our website, www.kvmf.ca

Deadlines In order to reserve a marketplace site, you must apply with full payment by **June 23, 2018. Cheques may not be deposited until after festival weekend.** If you apply after June 23, there will be a late-fee of \$10/week added to Marketplace fees.

Note Marketplace fees are non-refundable.

To apply, fill out the attached **Marketplace Application** and return it with payment before June 23 to

KVMF Marketplace, c/o Skyla Lattie
1320 Aldous St.,
South Hazelton, BC
V0J 2J1
skyla_olivia@hotmail.com

Please make cheques payable to **KVMF**.

For more information, contact Skyla Lattie. We look forward to seeing you at this year's festival.

24th Annual Kispiox Valley Music Festival

July 27, 28, 29 2018

2018 Marketplace Application

Note All applications are automatically screened for originality, suitability and duplication. Preference is given to those offering local, handmade items.

Business Name		Vendor/Artisan Name	
Name of Accompanying Person			
Description of goods and where they are made (please be specific)			
Mailing Address			
City	Province		Postal Code
Phone		Fax	Email

Description of Marketplace Booths	Price	Total
Small Marketplace 12' Booth (resale)	\$120.00	
Small Marketplace 12' Booth (artisan)	\$100.00	
Large Marketplace 24' Booth (resale) + \$120 per extra booth or \$10 per foot over 24'	\$180.00	
Large Marketplace 24' Booth (artisan) + \$120 per extra booth or \$10 per foot over 24'	\$140.00	
Late fee (\$10/ week after June 22)	\$10/ week	

Please make cheque payable to KVMF

Total amount

I agree to the conditions and policies stated in the Marketplace Information Package:

Signature

Date
